

SPORT RELIEF BUCKET COLLECTION GUIDELINES

SPORT
RELIEF

IT'S GAME
ON
9-13 MARCH

Thank you for planning a bucket collection for Sport Relief. To make sure your fundraising is safe and legal, please follow the guidelines below.

First of all, it's really important that you get the right permission before you start collecting.

Street collections

If you're holding a collection on the street, you'll need to obtain a licence, either from your local authority, or, if you're in Greater London, the Metropolitan Police.

Collections on private property

If your collection is open to the public but being held on private property (e.g. within a shopping centre or rail station) you must obtain permission from the landowner or manager.

House to house collections

We do not permit house to house collections as we're not authorised to fundraise in this way.

Static collections

You don't need a licence to place a static collection box/bucket in a shop or business, just permission from the business owner.

HANDLING DONATIONS

The Code of Fundraising Practice and Guidance offers best practice and legal guidance on the handling, receiving and counting of money donated to Comic Relief. To find out more, please go to fundraisingregulator.org.uk/code

For collections in Scotland, see the Scottish Charity Law in Relation to Fundraising and Public Charitable Collections guidance at fundraisingregulator.org.uk/code/all-fundraising/processing-donations

PAYING IN YOUR MONEY

For information on how to pay in your money, please go to sportrelief.com/schoolspayin

DOS AND DON'TS

DO



- Use a Sport Relief bucket label and ensure that it's clearly visible.
- Ensure that your bucket is secure, with either a lid or a seal.
- Write your name and contact details in the space provided on the bucket label.

DON'T



- Cause, or be likely to cause, danger, obstruction, inconvenience or annoyance to any person while carrying out your collection.
- Shake the bucket while carrying out your collection.